



IMANI CHRISTIAN ACADEMY

KINDERGARTEN TEACHER JOB DESCRIPTION

SUMMARY DESCRIPTION

Imani Christian Academy is a private, Christian Academy with an enrollment of approximately 150 students. The Academy comprises Pre-K – 5 Elementary School, a grades 6-8 Middle School, and a grades 9-12 High School. The Kindergarten Teacher submits weekly lesson plans; is prepared to instruct in both classroom and virtual online instructional learning settings; utilizes the RenWeb LMS System for Instruction; and reports to, the Elementary Instructional Effectiveness Coordinator.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Teaches Reading, Language Arts, Math, Social Studies, Science, Health, and Theology to students in a classroom or virtual education setting, using Imani Christian Academy's Pennsylvania Standards-based Courses of Study.
2. Uses Imani's Kindergarten Curriculum Maps, Wonders Reading Program and student data to plan, implement and monitor student learning and interventions to improve students' learning experience.
3. Learns and teaches the Imani pedagogy, which, at the kindergarten level, focuses on reading to learn, five of the Six Privilege Skills (Vocabulary Acquisition, Reading and annotating, Graphic Organizing, Deep Questioning and Probing; and the "I do. We do. You do." Gradual Release Model.
4. Teaches students to speak and write academically, and helps them to understand their gifts and cultural history to build self-confidence as Black Christians growing to know, love and live God through their relationship with Him and others.
5. Provides whole group, individual and small group instruction, which includes learning centers for practice and differentiation, while addressing students' varied learning styles.
6. Uses a range of instructional strategies as inquiry, group discussion, presentations, discovery and hands-on experiential learning.
7. Assigns and grades class work, homework, tests, assignments and projects; and provides appropriate feedback to students on their work.
8. Observes and evaluates students' performance and development by giving and analyzing pre-assessments, diagnostic assessments, and informal, formative and summative assessments to evaluate students and prepare progress reports.
9. Uses direct instruction complemented with varied learning strategies and instructional activities to actively interest and engage students.
10. Assesses and documents students' needs and progress, communicates with parents about it, and utilizes Imani's School-Wide Audit to collectively improve students' learning and behavioral self-management.
11. Continually learns through in-service, other professional development opportunities and personal growth learning to improve knowledge and skills, build instructional/teaching



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practice, and to share learnings with colleagues to contribute to strengthening their instructional team.

12. Creates an effective learning environment through attractive visuals, functional bulletin boards and displays of students' work.
13. Learns to effectively use tools for engaging online learning, including improving inquiry, use of graphic organizers and informal assessments; and meets virtually with students individually and in small groups to better assist them to learn.
14. Improves professional competence through in-service and professional development; and engages in curriculum development as required.
15. Communicates necessary information regularly to students, colleagues and parents regarding student progress and needs.
16. Participates on faculty committees and in sponsorship of student activities.

QUALIFICATIONS, EDUCATION AND EXPERIENCE

- B.A./B.S. Degree in teaching from an accredited institution or related teaching field
- Classroom Experience of three or more years preferred
- Reading Specialist Certificate preferred

CERTIFICATION

- Pennsylvania Instructional I Teaching Certificate

ADDITIONAL REQUIRED LEGAL DOCUMENTS

- Current Act 34 Clearance
- Act 151 Child Abuse Statement
- FBI Criminal Background Check and Fingerprinting Clearance/Act 73

HOW TO APPLY

Interested qualified applicants should send a letter of interest, resume, Pennsylvania Teaching certification, two letters of reference (one preferably from a Pastor) and Personal Statement of Christian Faith/ Experience (1 paragraph).